

To Whom It May Concern,

This letter is in regards to the business relationship between Spray's Plumbing & Heating and Michigan Works Northeast Consortium.

I recently took over the position of Office Manager for a small local business. Upon learning their policies, procedures and day-to-day operations, I immediately knew we had to do some updating, to make the business more streamline and current. After such changes, are customer base started to grow, therefore, making it possible for us to hire another employee.

After running an ad in our local paper and online, we were able to find two great candidates. As most people know, it's hard to choose the right one; because what if one doesn't work out, would the other gentleman still be available? What if this applicant works but doesn't stay.... So many decisions!

This is where MI Works came to help make our decision easier. We were approached in our office by Amanda Pauly, CBSP (Certified Business Services Professional), stating she had seen our ad in the local paper and wondered if we had gotten any qualified applicants. I had explained to her our dilemma about two great prospects. Very professionally, she started to tell me about MI Works and what benefits it could have not only on our business but for the employees themselves. Amanda explained how Mi Works will work beside employers to help them find the right person for our particular needs. They could even help with future advertisements and employee searches if needed.

I enjoyed the fact MI Works did not overwhelm us with paperwork. I received a simple folder that day from Amanda, with highlights, benefits and facts. After going over the information provided, the business manager & I quickly decided this was the right choice for this business.

First, a few guidelines were addressed to make sure we met the criteria for services. One major advantage was that our business could get up to half, yes half, of the new employee's pay reimbursed to us for a period of time. This is what made it possible to hire *both*, great applicants!

Second step was to get our applicants in to meet with the Mi Works specialists to see if they too, qualified. Not only do they get on the job experience/training, they could also get help with items that could help them in this career path, such as tools, specialized apparel, footwear, etc.

Amanda has answered all my questions patiently, thoroughly and in a very timely manner. She has been available to me via office, cell and email and always points me in the right direction if she, herself cannot help me.

If you are offered the opportunity to work with MI Works, I strongly suggest you take the chance. It is more than beneficial and can help grow your business by making stronger skilled employees.

Should you need to contact me for any reason regarding this letter of recommendation, Amanda Pauly has my contact information and permission to distribute it.

Sincerely,

Shelly Shampine
Spray's Plumbing & Heating
Cheboygan, MI